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Education

Massachusetts Institute of Technology

Cambridge, MA

Bachelor of Science in Management Science: Business Analytics and Operations Research — December 2018

Experience

Local Enterprise Assistance Fund

Boston, MA

Financial Analyst

June 2017 — Present

- Conducted robust cost analysis, construction of a sales-forecast engine, with expectations rooted in market analysis, and production of sell-side research report resulting in \$1.7M in investor funding.
- Constructed operational flow analysis tools with direct links to financial statements to allow for scenario analysis under multiple production processes resulting in an 86% reduction in costs.
- Designed internal project management workflows for Small Business Technical Assistance Program facilitating service of 25% more simultaneous clients.

Broadridge Financial Solutions

Edgewood, NY

Summer Intern — Tax Services

Summer 2016

- Led a group of 12 interns through a top-down in-house company analysis culminating in a presentation of actionable improvements.
- Created a new organization system and workflow for internal file sharing in Tax Services, reducing client service time by 12%.
- Redesigned the company's product defect tracking system, and generated a 6-month roadmap for integration with the project tracking system.
- Analyzed the features and pricing structures of existing tax products; findings were used to optimize future tax service offering profitability, increasing sales by 22%.

Eastern Athletic Clubs

Long Island, NY

Tennis Professional

Apr 2008 — Aug 2015

- Managed Summer Camp program of 24 students by managing a team of 5 tennis instructors for two years.
- Assisted the head tennis professional with private lessons, preventing injury leave costs of \$2,500.
- Increased Fall Junior program revenue by \$14,000 by recruiting players at local tournaments.

Dedalus Project

Farmingdale, NY

Research Assistant — Computational Physics

Jan 2014 — May 2014

- Built an automated testing framework to validate Dedalus code changes reducing time between pushes and commits from 3 days to ~12 minutes.
- Wrote flexible unit tests for individual functions to be used as supplements to the automated framework reducing coding time for new features by 30%.

Bowlmor Lanes

Melville, NY

Guest Service Specialist

Apr 2013 — Aug 2014

- Cross-trained in back of house positions to reduce lane and food service times during peak hours.
- Developed a method for troubleshooting inconsistencies between the scoring and payment systems, reducing mispricing losses by ~15%.
- Trained two Guest Service Specialists to full competency in 50% less time than allocated.

Leadership

Superintendent — Zeta Psi Fraternity

August 2017 – Present

- Restructured house cleaning system – reallocated labor hours equitably while improving quality of cleans.
- Reduced internal spending on cleaning materials and supplies by 10% by documenting best practices.
- Created video lecture series for ongoing usage in new member education.

Alpha Sigma — Alumni Relations Chair

Jan 2016 — Jan 2017

- Organized an Alumni Weekend with 146 attendants – managed 54 undergraduates, reservations, and budgeting.
- Composed yearly newsletter with bios of seniors and freshman yielding over \$3,000 in alumni donations.
- Planned and executed Career Week events including resume workshops and technical interview practice sessions.

Nicaragua Missions Trips

Jan 2017, July 2014, Jan 2011, Feb 2010

- Ran two soccer and baseball camps of ~30 Nicaraguan students each, giving directions in Spanish.
- Directed a team of high school students through process of painting and putting a roof on a school building in 4 days, by coordinating and communicating with Nicaraguan contractors in Spanish.

Skills

Languages: Spanish (fluent), Portuguese(skilled), Swedish (conversational), Japanese (conversational).

Programming Languages: Python, VBA, R, JavaScript, Julia, Java, and MATLAB.

Certifications: PTR Tennis Professional, CFA Program candidate.

Activities: MIT Varsity Tennis, MIT Club Tennis, Tutoring, Zeta Psi, Intramural Sports, Software Design.